



Booking
for our
english speaking clients

This Workaround helps non german users to use our booking system. We are working on a bilingual interface. Meanwhile this workaround should help you to do the booking steps with the german wording.

To click the links in this pdf push the control (ctrl) / command (cmd) key while clicking.

1. Step

Menu → go to „Sofort-Termin“ (Our booking site)

Choose „Coaching / Beratung“ (for all telephone sessions) and click the button „auswählen“ (choose) below this service.

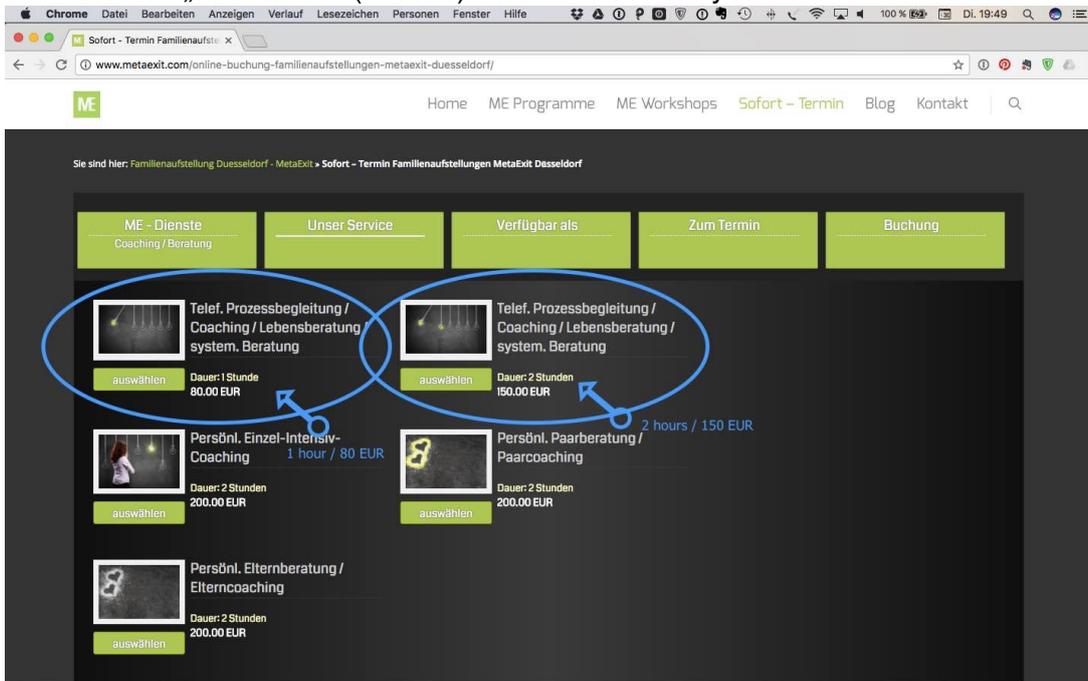
A screenshot of a web browser showing the MetaExit website. The browser's address bar displays the URL: www.metaexit.com/online-buchung-familienaufstellungen-metaexit-duesseldorf/. The website's navigation menu includes 'Home', 'ME Programme', 'ME Workshops', 'Sofort - Termin', 'Blog', and 'Kontakt'. The 'Sofort - Termin' link is circled in blue, with a blue arrow pointing to it from the text 'Our booking page' below. The main content area features a grid of service cards. The 'Coaching / Beratung' card is circled in blue. Each card includes an 'ME' logo, the service name, and an 'auswählen' button. The other visible cards are 'Erst - Buchung', 'Systemarbeit für Aufsteller', and 'Systemarbeit für Statisten'. The browser's status bar at the bottom shows the time as 19:47 on a Tuesday.

2. Step

Choose „Telefonische Prozessbegleitung / Coaching / Lebensberatung / system. Beratung“ 1 or 2 hours.

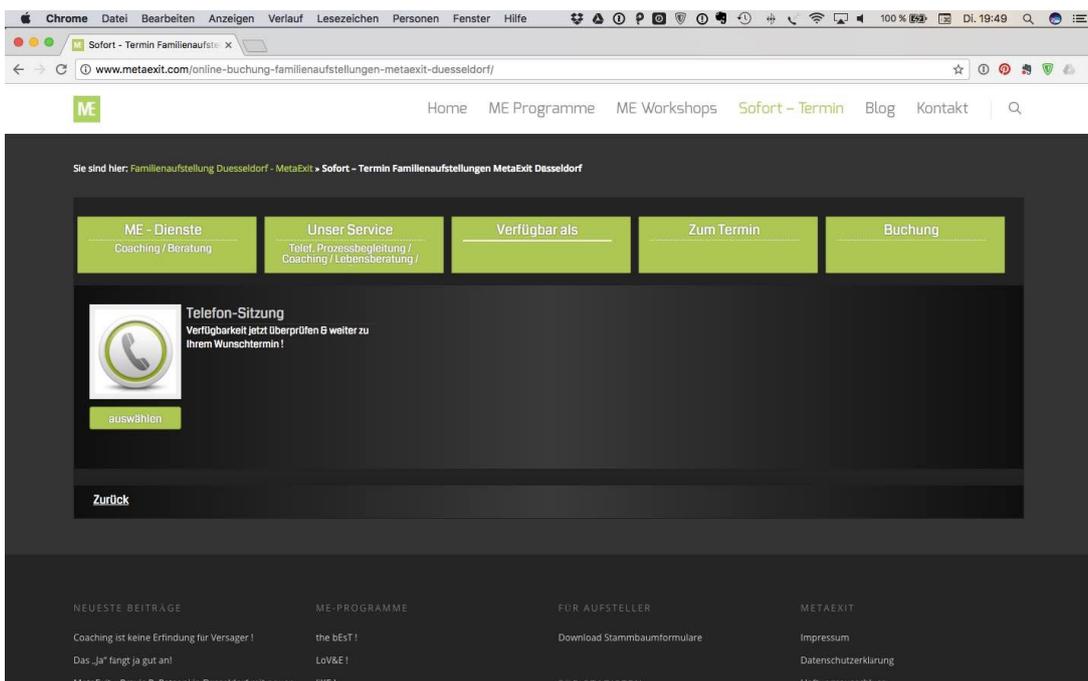
Find the actual Exchange rate here for our rates in your currency.

Then choose „auswählen“ (choose) below the service you want.



3. Step

Choose „Telefon Sitzung“ and click the button below.



4. Step

Choose date and time for your session:

The screenshot shows the MetaExit website's booking interface. At the top, there is a navigation bar with links for Home, ME Programme, ME Workshops, Sofort - Termin, Blog, and Kontakt. Below this is a breadcrumb trail: Sie sind hier: Familienaufstellung Düsseldorf - MetaExit > Sofort - Termin Familienaufstellungen MetaExit Düsseldorf.

The main content area is divided into several sections:

- ME - Dienste:** Coaching / Beratung
- Unser Service:** Telef. Prozessbegleitung / Coaching / Lebensberatung /
- Verfügbar als:** Telefon-Sitzung
- Zum Termin:** (Link)
- Buchung:** (Link)

The central part of the page features a calendar for the week of February 20-26, 2025. A blue circle highlights the 'Nächste Woche' (Next Week) button, with the text '1. choose the week here' below it. Another blue circle highlights a specific time slot (11:30) on Wednesday, February 23rd, with the text '2. choose the time when the session starts' next to it. A third blue circle highlights the '11:30' time slot on Thursday, February 24th, with the text 'Caution: We our timezone in Düsseldorf is UTC +1 All appointments you book are in our timezone got to <https://www.timeanddate.com/worldclock/converter.html> add your timezone and Berlin to see the actual difference' below it.

Service details on the left side of the calendar:

- Coaching / Beratung: Telef. Prozessbegleitung / Coaching / Lebensberatung / system. Beratung
- Gebühr: 80.00 EUR
- Dauer: 1 Stunde
- Verfügbar als: Telefon-Sitzung

Important:

All Bookings are in our timezone. Our Timezone is CET (central european time) which is exact the same like UTC +1 (Universal time coordinated) in winter and UTC +2 in summer. Remember Germany changes between summer and winter time!

Easiest way to check and compare to your timezone:

Go to [Timeanddate](https://www.timeanddate.com/worldclock/converter.html) add Berlin for Germany and your timezone and compare **before** booking!

5. Step

On the left side you see a summary of your booking (service, date, time and price), on the right side you need to fill your name, email and the phone number where we can call you for the session.

To keep costs for international callings low we prefer Facetime or Skype. In case you don't use this services we call you on your local or mobile number if you prefer.

If you have a coupon (sometimes we have discounts on special services in our MetaExit newsletter) put the code into the „Code einlösen“ field.

To receive our newsletter for the promotions (sorry our newsletter is in german) scroll down on every page and register for the newsletter in the footer of our homepage.

You don't need to fill out the other questions. It's about our programs, your story and your expectations.

ME Sofort - Termin Familienaufstel...

www.metaexit.com/online-buchung-familienaufstellungen-metaexit-duesseldorf/

Home ME Programme ME Workshops **Sofort - Termin** Blog Kontakt

ME - Dienste
Coaching / Beratung

Unser Service
Telef. Prozessbegleitung /
Coaching / Lebensberatung /

Verfügbar als
Telefon-Sitzung

Zum Termin
23-02-2017 10:30

Buchung



Coaching / Beratung: Telef. Prozessbegleitung /
Coaching / Lebensberatung / system. Beratung

Gebühr: **80.00 EUR**
Dauer: **1 Stunde**

Verfügbar als: **Telefon-Sitzung**
Datum: **23-02-2017**
Uhrzeit: **10:30**

Ihr Name:
John Doe

E-Mail:
John@Doe.com

Telefon:
1 your number for session here
(Ländervorwahl) + Ihre Telefonnummer, zu der
wir Sie zum Termin erreichen.

Code einlösen
if you got a coupon - fill in here

Bei Beratungs / Coaching-Sitzung:
Welchem MetaExit-Programm würden Sie Ihr
Anliegen zuordnen?
.....

Welche Thematik möchten Sie in dieser Sitzung
bearbeiten?
.....

Was wünschen Sie sich am Ende der Sitzung
.....

Recommendation / reward

We kindly like to ask you to fill out the 5. field „Bei wem dürfen wir uns für die persönliche Empfehlung bedanken?“ (Who recommended us)

We grant every recommendation with a 15% coupon for the next session. So if you are happy, please recommend us and reward yourself.

6. Step Payment options

We accept Paypal and Stripe payments.

7. iCal Calendar information

Our booking system sends out a confirmation mail (obviously in german - sorry) and you get the option to put the appointment in your calendar with only 1. klick.

Please make sure that this calendar entry is correct in your timezone so that you don't miss your appointment. Or change the calendar entry manually to the correct timezone.

8. After your session

If you are satisfied with our service we highly appreciate your rating. Therefore our system sends out an automatically generated email after your session with a link for your rating in our booking system.

We also are happy about every positive rating on Facebook or Google.

If you have any questions regarding our service or the booking process, please send us an email at info@metaexit.com.

9. Gift certificates

If you think our service would be an ideal present, you can buy a gift certificate and send it to a beloved person. [Here you find our gift certificates.](#)

Gift certificates can be payed with paypal only.

Please sent us the name, e-mail address and the service you would like to give as a gift to info@metaexit.com

We will sent the certificate to you or direct to your beloved. (Depending on what you prefer, together with this booking instruction)

Please notice the best amount for certificates (sessions by phone) is EUR 80,- for 1 hour.

We hope this little manual helps you through the booking process. We wish you a good time and if any other questions comes up, please feel free to send us an email at info@metaexit.com